



WEST DES MOINES WATER WORK BOARD OF TRUSTEES MEETING COMMUNICATION

DATE: December 18, 2017

ITEM:

6. Recommendations from Staff
 - f. Motion – Approving Request to Purchase Replacement Vehicles

FINANCIAL IMPACT:

\$70,000 was included in Capital Outlay of the 2018 budget (00800-120-18013) for the replacement of two vehicles.

SUMMARY:

The following vehicles will be purchased from Stivers Ford (Waukee, Iowa) which has the state bid contract.

- Two Each –Ford F150 ½ Ton SSV 4x4 Super Cab Truck with 6.5' box. With selected options, the cost for each vehicle is \$28,922.00.

After the vehicles arrive, staff will have the Water Works logo, LED Amber warning lights and four-quadrant vehicle strobe lights installed on each truck. One of the trucks will be outfitted with a topper to match the other meter reading vehicles. The topper allows for enclosed, locked space. This work will be done by outside vendors. Multiple vendors will be contacted to confirm competitive pricing on these items.

Water Works Staff will install seat covers, floor mats and tool boxes. The final vehicle cost is anticipated to be slightly under the budgeted amount.

Water Works Staff anticipates that the two vehicles to be sold will each sell for approximately \$3,500.

BACKGROUND:

The remaining two vans have been identified for replacement based on vehicle age, mileage and high maintenance costs.

- #742A is a 2007 Ford E150 Van.
- #782B is a 2008 Ford E150 Van.

The transmission in vehicle #782B failed in late summer 2017 and the vehicle was subsequently sold at auction. After delivery of the new vehicles, #742A will be removed from service and will also be sold at auction.

Water Works Staff has elected to continue replacing the vans with trucks to allow for better utilization of the fleet as a whole. The past purchase of vans has left staff unable to shuffle

vehicles between the meter readers and other field staff because the vans do not meet the needs of the other departments. The meter readers, with the addition of a truck topper, can work out of a truck. As the mileage on the meter reader truck increases, the topper can be transferred to a different vehicle and another department with lower annual mileage requirements can utilize this vehicle for the remainder of its service life.

RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:

To concur with the recommendation of Staff and approve the request to purchase replacement vehicles and associated equipment, at a cost not to exceed \$70,000.00.
--

Prepared by: William Mabure

Approved for Content by: Wilson